

Greenwich Property: Responsive and Cyclical Maintenance Service 2026 to 2027

Buy-in form

Please tick the elements you wish to buy.

Mechanical and electrical element (M and E) Heating, ventilation, air conditioning systems, electrical installation, alarms, CCTV and access control.	Fabric element Fabric and Legionella assessment.
<input type="checkbox"/> £500 annual fee <input type="checkbox"/> More than one school £250 each school Additional charges: <ul style="list-style-type: none">• one-off management of works charge at 20% of the final cost• staff call-out charge of £60 for the first hour, £40 for each subsequent hour, plus a 10% check of works charge per visit• contractor costs and professional fees <input type="checkbox"/> PPM opt out mechanical <input type="checkbox"/> PPM opt out electrical	<input type="checkbox"/> £500 annual fee <input type="checkbox"/> More than one school £250 each school Additional charges for all services <ul style="list-style-type: none">• a one-off management of works charge on all services at 20% of the final cost• staff call-out charge of £60 for the first hour, £40 for each subsequent hour, plus a 10% check of works charge per visit• contractor costs and professional fees

Please ensure you:

- pay our invoices within 28 days of receipt
- submit invoice disputes within 28 days of receipt

If we do not uphold the dispute, we'll charge an administration fee at 20% of the order cost and organisations that are subject to VAT should add this fee to their costs.

Signature:

Date:

School's Name:

Position at school:

Return the completed form by email to Invoice-Queries@royalgreenwich.gov.uk