

BUSINESS RATES REGISTRATION FORM

Telephone: 020 8921 5221/5906 Direct Line

Email: business-rates@royalgreenwich.gov.uk

Account Number: _____

Address: _____

Business Rates

3rd Floor

The Woolwich Centre

35 Wellington Street

London, SE18 6HQ

In order that the correct details can be recorded in the business rates record I would be grateful if you would complete and sign this form.

Name (If sole trader): _____ Trading Name: _____

Nature of Business: _____ Tel No: _____

Home Address: _____

Email Address: _____ Website Address: _____

Limited Company

Address of Registered Office: _____

Company Registration No: _____ Email Address: _____

Date of Occupation: _____

(Installation of goods or stock constitutes occupation)

Is the property open and trading ?

Yes ☐

No ☐

If yes, please confirm the date in which trading commenced _____

Please turn overleaf.....

Do you have any other business premises within the UK?

Yes ☐

No ☐

If yes, please provide the details of the addresses:

If Purchased

Date of Completion: _____

Name and Address of Solicitor:

If Rented

Start Date of Tenancy: _____

End Date of Tenancy: _____

(Please provide a copy of your lease/tenancy agreement)

Name and Address of Owner or Agent:

Signature: _____

Date: _____

PLEASE RETURN THIS FORM TO:

BUSINESS RATES, 3rd Floor, The Woolwich Centre, 35 Wellington Street, London, SE18 6HQ