# Support Offer for Organisations Applying for a Welcoming Spaces Grant

1. **Support Offer**
	1. All providers will be able to email any clarification questions prior to applying for funding irrespective of whether they request more in-depth support. These should be emailed to Cost-of-Living@royalgreenwich.gov.uk.
	2. We are running two workshops in partnership with MetroGAVS, where potential bidders can come to ask questions and receive support with their bids. These are scheduled for:
* Workshop 1: 2pm to 3pm 6 September
* Workshop 2: 10:30am to 11:30am 7September

Please email Cost-of-Living@royalgreenwich.gov.uk for an invite to any of these workshops.

* 1. In recognition that some organisations may not be used to submitting bids for funding there are two different support options available.
	2. The borough’s VCS infrastructure body MetroGAVS are well placed to offer local voluntary organisations a range of support, advice and information on matters concerning fundraising, including help with all aspects of bid writing and securing a venue for a Welcoming Space.
	3. MetroGAVS can be contacted as follows: Email: gavs@metrocharity.org.uk / 020 8305 500 0
	4. The Council’s dedicated Voluntary and Community Sector Team can offer advice and support with completing your application. Please email VCS-grants@royalgreenwich.gov.uk
	5. If you would like information on warm spaces, you can access Martin Lewis’s guidance on setting up a warm space here: [a\_warm\_welcome\_2022.pdf (ymaws.com)](https://cdn.ymaws.com/cilip.site-ym.com/resource/resmgr/cilip/information_professional_and_news/press_releases/2022_10/a_warm_welcome_2022.pdf)
	6. Information regarding wider support the borough is offering residents, and local organisations and businesses during the cost-of-living crisis is available here: <https://www.royalgreenwich.gov.uk/Greenwich-Supports>
	7. If you plan to include food in your provision, you can find out more about Good Food in Greenwich and the principles of good food catering by visiting [www.goodfoodingreenwich.org](http://www.goodfoodingreenwich.org) or emailing info@goodfoodingreenwich.org.
	8. All providers will receive the following support with promoting and communicating their Welcoming Space offer to residents and communities:
* MetroGAVS offer a range of communications support, including adding information about Welcoming Space provision to their email bulletins and using their wide reach within the VCS in Greenwich.
* The Council will promote information on Welcoming Spaces and signpost residents via official messaging on its website and other channels, including our Warm Spaces Map: <https://www.royalgreenwich.gov.uk/info/200344/supporting_you/2412/warm_spaces_and_support_in_royal_greenwich>
* The Council will also provide an asset pack, with templates including posters, leaflets and art that organisations can use to promote their Welcoming Spaces.
1. **Individual and Un-constituted Groups, and Groups without their own Venue**
	1. If you are applying for a grant as an individual or un-constituted group, you will need a Sponsor Organisation. Sponsor Organisations could be community or voluntary organisations, faith institutions and/or other constituted groups. Support to find a sponsor will be provided if required.
	2. If you are interested in hosting a Welcoming Space but do not have your own space, please contact MetroGAVS for support to find a venue in Greenwich to meet your requirements.