

UKRAINE SMALL GRANTS

EVALUATION AND SCORING CRITERIA

Evaluation of bids

The submitted information will be assessed and scored by officers following the scoring guidance below.

Scoring Guidance:

<p>1 - not addressed 2 – poor 3 – adequate 4 – good 5 – excellent</p>
<p>The submitted application will be assessed and scored by a team of officers from RBG (Royal Borough of Greenwich) Public Health, RBG Communities and Environment, Children’s Services, and METRO GAVS. The Deputy Director of Health and Adult Services will have oversight of this process and make the decisions to award.</p>
<p>Any project graded with a “no” for filter questions cannot be funded</p>
<p>Any project graded below 3 for any quality, engagement or finance question cannot be funded</p>

Filters	Scoring Guidance	Possible score
Does the organisation have a base in Greenwich and is providing services to Greenwich residents, including refugees who may be temporarily residing in Greenwich?	Only organisations which operate in Greenwich will be allowed to bid for funding.	Y/N
If a local organisation is applying on their own or as a partner, have they agreed to sign up to the Royal Greenwich Equality and Equity Charter?	Only those agreed to sign up to the Royal Greenwich Equality and Equity Charter will be allowed to bid for funding.	Y/N
Quality	Scoring Guidance	Possible score
The identified needs of refugees from Ukraine and those supporting them in Greenwich are clearly described.	<p>Are needs clearly identified through research, reports as well as surveys and or focus groups?</p> <p>Have examples of experience with Ukrainian residents to identify needs been provided?</p>	5

<p>The project delivery aims are clearly described.</p>	<p>Does the proposal outline what will be delivered? Does it meet the aims of the funding? Is there a narrative about how Ukrainians or host families will be supported? Is there an awareness of specific needs (e.g trauma and heightened vulnerability) experienced by displaced Ukrainians in the proposals?</p>	<p>5</p>
<p>The interventions and actions proposed are plausible and likely to address the needs described.</p>	<p>Is there a plan to inform or recruit beneficiaries into the service or activity? Is there a communications plan? Does this build on existing services or meet identified gaps? What needs to be put in place to deliver the services? Is there a track record of delivery? Does the intervention meet an identified gap/need?</p>	<p>5</p>
<p>How the project will link in with statutory, community and voluntary local and London based services is clearly described.</p>	<p>Is there an awareness of the key sources of statutory and VCS support for vulnerable residents e.g. Live Well Greenwich? Is there an awareness of other specific activity being undertaken to support displaced Ukrainians? Is there a willingness to work with statutory and other VCS organisations to meet the needs of Ukrainian families and hosts?</p>	<p>5</p>
<p>The short- and medium-term objectives of the project are clearly defined, and the estimated number of adults and children supported over the project timescale is realistic.</p>	<p>Does the proposal clearly outline what will be delivered? Does the proposal indicate the numbers of individuals the project will support within the timescale of the funding?</p>	<p>5</p>
<p>Plans for monitoring and evaluation are set out clearly and are realistic and proportionate.</p>	<p>Is there a clear plan for monitoring and evaluation? Is there a plan or process to collate and share with RB Greenwich data and insights in a timely fashion? Has data protection been taken into account?</p>	<p>5</p>

Key milestones demonstrate a planned approach and understanding of risks and barriers.	Will the project be delivered on time within the timescale? Is the timescale realistic to deliver on the project outcomes? Have risks been identified and mitigations outlined?	5
Engagement	Scoring Guidance	Possible score
How Ukrainians living in Greenwich, and recent refugees from Ukraine, have been involved in identifying needs, and will be involved in delivering support is clearly described.	Are examples of engagement with refugees and local residents included? Are there plans for involving Ukrainians and host families in service delivery?	5
Finance	Scoring Guidance	Possible score
The application outlines a clear budget, with itemised costing of project activities and plan for all funds to be used and provides a clear explanation of non-finance resources.	Does the proposal outline the total amount which is being bid for? Does the proposal outline how this money will be spent in sufficient detail (it is broken down listing the items, are administrative costs clearly outlined)? Allocations for each item are in line with expectations (e.g. if volunteers are part of delivering the project, they cannot be paid for their time, although expenses can be paid to cover things like travel, refreshments, training etc and this should be included in the project budget)	5
Does the project provide good value for money?	What is the “unit cost” for the service? What is the balance between service and management costs? Is there in-kind support from the organisation or partners or leverage to other funding?	5