

GREENWICH SERVICES FOR DISABLED CHILDREN AND THEIR FAMILIES - LOCAL OFFER - PROSPECTS EARLY YEARS TEAM

Name of service	Prospects Early Years Team, comprising Portage, Early Support & Early Years Inclusion	
Service Manager/Contact person	Services Manager: Debbie Rolfe, Administrator: Nicky Kumar	
Contact details	Address: Prospects, 360 Middle Park Avenue, Eltham. SE9 5QH	Tel: 020 8921 3821 E-mail: deborah.rolfe@royalgreenwich.gov.uk nicky.kumar@royalgreenwich.gov.uk

Can your child receive the service? (Eligibility criteria)	<p>Any Greenwich resident child who is under the age of 5, is not attending a Greenwich School Nursery or Reception Class and who has, or is at risk of developing significant delay in two or more areas of development is eligible.</p> <p>Although rare, referrals will sometimes be accepted for unborn children where there is evidence that they have a condition that would usually result in such delay.</p> <p>A limited service is available to non-resident children attending a Greenwich Private, Voluntary and Independent Early Years Education settings (PVI)</p> <ul style="list-style-type: none"> · Home based teaching is available for children aged 0-5 not yet accessing their full Early Years Free Entitlement in a setting, school, or with an Accredited Childminder · Children aged 0-5 who are in an early education or care setting that is in the Private, Voluntary or Independent sector (i.e. not a local authority school) will be offered a service, as will the setting. · Early Support is offered to families who have a large number of specialists /services involved with their disabled child (usually 5 or more service strands); the level of service offered depends on parental preference, individual circumstances and availability of Keyworkers. · Priority allocation is based on level of need, circumstance and referral date.
How your child can be referred to the Service?	<p>Referrals to the service are accepted from:</p> <ul style="list-style-type: none"> · Parents and carers · Early years settings (PVI) including Childminders · Any professional working with a child/family

	<ul style="list-style-type: none"> · Any voluntary service working with a child/family <p>Referral is via:</p> <p>Parents/Carers</p> <ul style="list-style-type: none"> · Telephone contact · Letter · Referral form <p>Others</p> <p>Referral form with signed parental consent.</p> <p>This may be</p> <ul style="list-style-type: none"> · Prospects referral form · Early Years Coordination Team referral form · CAF
<p>How to complain about anything related to the service you receive for your child?</p>	<p>The Service Manager is happy to discuss any concerns with parents and carers at any time. If the concern relates to the Service Manager, or if you wish to discuss a formal complaint, please contact Claire Witkowski, Royal Borough of Greenwich Educational Psychology Service. The Woolwich Centre, 35 Wellington Street, London SE18 6HQ 020 8921 4820</p>

	<p style="text-align: center;">UNIVERSAL</p> <p>This means the support from the Service that is available to ALL children in Greenwich Early years Education Settings*</p>	<p style="text-align: center;">TARGETED</p> <p>This means the Service that is available for all children with special educational needs/ significant developmental delay who are under the age of 5 and not yet attending a Greenwich school setting</p>	<p style="text-align: center;">SPECIALIST</p> <p>This means the support available to your child through a specialist package, such as a Statement of Special Educational needs or EHC (Education, Health, Social Care Plan).</p>
<p>Learning/curriculum support</p>	<p>There is no universal support offered by this service - all services are targeted or specialist as they target</p>	<p>Your child will be allocated to a named team member.</p>	<p>The specialist support available from Prospects Early Years Team is identical to that set out in the</p>

This is the support from the service, available for parents and Early Years practitioners to adapt the play experiences, curriculum and environment to make sure your child makes the best possible progress at home or in their setting.

children with barriers to learning.

a. For children not yet taking up a Free Entitlement place at an Early Years Education Setting

We offer a structured home-based service that uses a combination of structured teaching, child-led play and family support. We use the Portage model to deliver this service.

We run play sessions for individual or identified groups of children at our base or at local Children's Centres. These may focus on messy play, sensory play, or interactive music for example

We work with you and your chosen setting/school to make the move into a setting/school well managed and a positive experience.

b. For children in a Free Entitlement place at an Early Years Education Setting

We will support the setting in adapting their curriculum and the activities they offer to meet the needs of your child. This support may include modeling of strategies and planning support for example.

We will help them to focus on outcomes and progress. We will work with you and the setting to

Targeted Services section. All input is available to your child, if needed; regardless of whether he/she has it specified in a Statement of Special Educational Need or EHC (Education, Health, Social Care Plan).

		<p>ensure your child makes the best possible progress and to ensure this is documented.</p> <p>We work with you, your child's current setting and their allocated school to make the move into school well managed and a positive experience.</p> <p>The exact package will depend on the level and type of needs your child has</p> <p>All Private, Voluntary and Independent Early Years Education settings (PVI's) have a named Area Senco (Special Educational Needs Coordinator), who will offer advice on adapting activities for children at different developmental stages and how to identify children with additional needs</p>	
Physical and emotional well-being	There is no universal support offered by this service - all services are targeted or specialist as they target children with barriers to learning.	<p>We will work with you and setting staff to try to understand your child's views, thoughts and feelings. If your child cannot express these verbally we will try to find other ways for them to express themselves. We will take their physical and emotional wellbeing into account at all times.</p>	The specialist support available from Prospects Early Years Team is identical to that set out in the Targeted Services section. All input is available to your child, if needed; regardless of whether he/she has it specified in a Statement of Special Educational Need or EHC (Education, Health, Social Care Plan).
Access and inclusion resources	There is no universal support offered by this service - all services are	<p><i>a. At home:</i></p> <p>We will complete a developmental checklist with you to get a clear</p>	The specialist support available from Prospects Early Years Team is identical to that set out in the

<p>These are the practical materials and other resources needed to support your child at home, in their Early Years Setting, or when accessing Children’s Centre activities.</p> <p>e.g .physical equipment, communication devices/support, symbols etc.</p>	<p>targeted or specialist as they target children with barriers to learning.</p>	<p>picture of your child</p> <p>We will lend toys/equipment as appropriate</p> <p>We will provide symbols and other communication support materials as appropriate.</p> <p>We will support you in implementing schemes of work provided by different professionals</p> <p><i>b. In Settings</i></p> <p>We offer a range of practical support to enable children to access their placement and to make progress. We may also lend toys/equipment. The exact package offered to your child will be discussed and agreed with the setting and you. We may advise on resources to promote inclusive practice, and may provide, for example, symbols for whole group use. (E.G. Song Cards)</p>	<p>Targeted Services section. All input is available to your child, if needed; regardless of whether he/she has it specified in a Statement of Special Educational Need or EHC (Education. Health, Social Care Plan).</p>
<p>Setting based training</p> <p>This is the training support available for PVI staff and others involved in supporting your child.</p>	<p>There is no universal support offered by this service - all services are targeted or specialist as they target children with barriers to learning.</p>	<p>We offer training and support to early education and childcare providers on at both individual and whole setting level. Some of this training may be very specific and tailored to your child’s needs.</p> <p>Setting Special Educational Needs Coordinators can access a local training package covering a range of</p>	<p>The specialist support available from Prospects Early Years Team is identical to that set out in the Targeted Services section. All input is available to your child, if needed; regardless of whether he/she has it specified in a Statement of Special Educational Need or EHC (Education. Health, Social Care Plan).</p>

		<p>topics.</p> <p>We will support the setting in implementing schemes of work provided by different professionals</p>	
<p>Support for families:</p> <p>This means the support available to your family, outside of being involved in planning meetings, observing sessions etc...</p>	<p>There is no universal support offered by this service - all services are targeted or specialist as they target children with barriers to learning.</p>	<p>We provide opportunities for parents and carers to come together for mutual support</p> <p>We arrange/run, or support others in arranging/running Team Around the Child Meetings (TACs), where families and professionals can share information and plan next steps together.</p> <p>We will signpost, refer on and help with applications linked to your child's needs, e.g. Disability Living Allowance</p>	<p>The specialist support available from Prospects Early Years Team is almost identical to that set out in the Targeted Services section. All input is available to your child, if needed; regardless of whether he/she has it specified in a Statement of Special Educational Need or EHC (Education, Health, Social Care Plan). Additionally, we offer a Keyworking service to the families of children with the most complex needs; helping them to live as ordinary a life as possible.</p> <p>Early Support Key Workers act as a resource bank to families, being able to provide information and sign posting related to disability issues and entitlements</p> <p>Children receiving Early Support, will have regular Family Service Plan Meetings to plan ahead to ensure the child's needs are addressed.</p> <p>We use the Early Support model/ principles for this.</p>